

RDA Community Grant Spring 2018

Regional Development Authority

Introduction

Thank you for the great work you do to make our community a better place! Questions for this online application are more specific and intentionally limit the length of answers. This method should take less of your time, as well as help grant readers more easily understand your proposal. The [scoring guideline chart](#) used by RDA Board members to rate proposals is available to you on our website.

You may save an incomplete application and come back to it later by clicking the save button at the very bottom of the application. Applications must be fully completed to allow submission - some items are required.

Proposal Description

Proposal Title*

Title used to identify your proposal

Character Limit: 100

Amount Requested*

Character Limit: 20

Total Budget for Proposal*

Enter the total budget for a specific project or for ongoing program.

Character Limit: 20

Opportunity or Challenge Description*

Summarize the opportunity or challenge your proposal addresses.

Character Limit: 1000

Proposal Type*

Please choose the best ONE category only. We know that many proposals can fit into more than one category. Select what you believe is the best fit. Categories examples are listed below.

Choices

Economic Development
Arts, Culture, and Heritage
Human Services
Education

- **Economic Development:** proposals strengthen our region's business climate, build capacity for business start-ups/expansion, support environment for innovation and entrepreneurship, support workforce development, human capital, and leadership initiatives, address generational transfer of businesses/assets, and develop tourism, our riverfront, and neighborhoods
- **Arts, Culture, and Heritage:** proposals enrich region's artistic, creative, and cultural amenities, advance inclusiveness of diverse ideas/populations, create sense of place that attracts people to our region, presents a welcoming environment, and highlights our regional history
- **Human Services:** proposals address human need among vulnerable populations, engage people in solving community problems, and strengthen organizations in region's safety net
- **Education:** proposals expand access to educational opportunities, increase educational attainment, foster parent engagement, and create high quality educational capabilities

Proposal Type Description

Briefly describe your proposal's fit with this category.

Character Limit: 250

Support Type

What will grant funds be used to do? Include a brief plan for how you will complete the proposal.

Examples:

- **Events** draw people to region, create interesting things to do, celebrate regional history, develop our human potential, draw attention to important issues, and raise funds for charitable causes
- **Venues** to engage people, create tradition, innovation, and excitement for our region
- **Projects** invest in opportunities of inclusion and dignity for diverse and marginalized populations
- **Construction/renovations** that develop/improve/maintain spaces for people to create, celebrate, serve, build community
- **Capital campaign** funding
- **Technology** to connect people, entertain, improve efficiencies, and build skills
- Develop **human capital** through leadership, education, skill-building, creative pursuits
- Create **strategic direction** and/or organizational efficiencies for nonprofit organizations

Character Limit: 1000

Impact Goals*

Include outcome goals and plans for how the goals will be measured

Character Limit: 1000

Proposal Scope

The scope of a proposal relates to different types of impact, including: 1) reaching large numbers of people; 2) leveraging dollars; 3) engaging partners; 4) engaging volunteers; or 5) creating economic activity. For each scope area, select the answer that best represents your proposal and then provide details. Not every proposal will be strong on every scope area. Final decisions for grant awards are based on a combination of multiple factors, not just these "scope" questions.

[ftnref1](#)

Reach*

How many people will be served, participate, or benefit in some way from this proposal?

Choices

Under 100 people benefit

100-1,000 people benefit

Over 1,000 people benefit

Reach Details

Details

Character Limit: 1000

Leverage*

How will RDA funding be matched by other sources?

Choices

Under 50% match

Between 50% and 200% match

Over 200% match

Example 1: If you ask for a grant of \$2000 and the total cost of the whole project or program is \$4,000, you have a 100% match. You are matching the RDA grant of \$2,000 with another \$2,000 from somewhere else.

Example 2: If you ask for a grant of \$2000 and the total cost of the whole project or program is \$3,000, you have a 50% match. You are matching the RDA grant of \$2,000 with another \$1,000 from somewhere else.

Example 3: If you ask for a grant of \$2000 and the total cost of the whole project or program is

\$6,000, you have a 200% match. You are matching the RDA grant of \$2,000 with another \$4,000 from somewhere else.

Leverage Detail

Leverage can be cash or in-kind resources, beyond RDA funds, that are committed to supporting your proposal. It demonstrates that others understand and invest in the value of your proposal. You may include funding sources that you have applied to, but may not have heard back from yet. Please list the sources of your leverage, including the amount from each major source in this space.

Character Limit: 1000

Collaboration*

How will your proposal use partnering and/or collaboration to achieve its goals?

Choices

No use of partners or collaboration (not all proposals are required to use collaboration)

This proposal utilizes partners to achieve the outcome

This proposal builds collaborative capacities for our community

Collaboration Detail

Not all proposals need to include collaboration. Your proposal may not need collaboration to make a difference. If collaboration is not needed, please explain.

Character Limit: 1000

Volunteer Engagement*

Are volunteers involved in achieving the outcome?

Choices

Volunteerism is not part of this proposal

Up to 50 volunteers engaged

Over 50 volunteers engaged

Volunteer Engagement Details

Not all proposals need to incorporate volunteerism. If volunteerism not needed for this proposal, please give brief explanation.

Character Limit: 1000

Economic Impact*

Please estimate how much economic impact your proposal is expected to create.

Choices

Under \$50,000 economic impact

Between \$50,000 and \$500,000 economic impact

Over \$500,000 economic impact

Economic Impact Details

Not all proposals need to have clear cut economic impact. If you have a creative approach to estimating economic impact, include that here. The economic impact scope area is just one part of the whole application and will not determine, by itself, whether your proposal will be funded.

Character Limit: 1000

Proposal Impact

This section asks you about inclusiveness, sustainability, and how Scott County residents benefit. It also provides an opportunity for you to address any other issues that will help the RDA Board members to understand your proposal.

Proposal Inclusiveness

How does your proposal promote or increase inclusiveness in our community? Inclusiveness refers to efforts to engage minority populations or disadvantaged people in order to create a more inclusive community.

Character Limit: 1000

Sustainability

How does this proposal address sustainability? Examples might include describing: 1) stability of funding support; 2) ideas for expanding revenue streams; and 3) developing new partnerships to align resources. If the proposal does not focus on sustainability, explain the need for this one-time funding.

Character Limit: 1000

Scott County Benefit

RDA funds must create a significant benefit for Scott County residents. Organizations located outside Scott County, Iowa can receive RDA funds based on demonstration of how Scott County residents benefit. Please include as part of your description (as accurately as possible), what percentage of people who will benefit from this proposal are from Scott County.

Character Limit: 500

Big Picture

This last question is an opportunity communicate other details to help Board members better understand the value of your proposal.

You might respond in these or other similar ways:

- "As a result of this grant, the community will... "
- "This grant will allow our organization to... "
- "Without this grant... "

Character Limit: 2000

Documents to Attach to Application

Proposal Budget*

There is no standard budget format for this grant cycle. Scoring for the budget section is based on how clearly it demonstrates how the dollars will be used - including how any matched dollars fit into the plan. Please up-load a 1-2 page document itemizing how the dollars will be spent for this proposal. Include sources and amounts for leverage if appropriate. You don't need to provide a full organizational budget unless requested.

File Size Limit: 5 MB

Board Membership List*

You may either list (in the space below) or upload a list of the organization's governing board, including each Board member's city and state of residence. Please also indicate officers.

Character Limit: 1200 | File Size Limit: 2 MB

Balance Sheet and Income Statement*

All 501(c)(3) non-profit organizations are required to upload a Balance Sheet AND Income Statement for their most recent full fiscal year.

Scan the required Balance Sheet AND Income Statement into one file and upload below.

If the organization is new and has not been in existence for a full twelve month period, upload the most recent Balance Sheet AND Income Statement.

File Size Limit: 5 MB

Supporting Documents (OPTIONAL)

You may attach support letters or other documents that provide additional information about your proposal (note there is a maximum file size).

File Size Limit: 5 MB

Signature

Please Note: By entering data into the next three (3) fields calling for insertion of your Name, Title, and Date, you are:

- representing that you are an officer or other agent for the applicant Grantee duly authorized to enter into legally binding agreements on behalf of the Grantee
- agreeing to submit this grant application in an electronic form on behalf of the Grantee which shall be bound by its contents as an electronic transaction
- agreeing that your insertion of data into these following fields constitutes an electronic signature

Further, you affirm that:

- to the best of you knowledge and belief, this organization is in compliance with all IRS and State of Iowa requirements for nonprofit corporations and that all relevant forms and fillings are current
- all data in this application is correct
- the grant funds will be used as described in the proposal budget or be returned, unless you receive written permission for alternate use

Authorized Signature*

Character Limit: 100

Title*

Character Limit: 100

Date*

Character Limit: 10

Internal

Grant Cycle Number

Character Limit: 2

Year Code

Character Limit: 2

Grant Number

Character Limit: 3

Grant Category

Character Limit: 2

Complete Grant Code

Character Limit: 10

Grant Category Code

Choices

Event

Funding

Innovate

Program

Relief

RenoEquip